



## **St. Philip the Apostle Extended Day Program**

St. Philip the Apostle School offers an extended care program, which includes After School Care for **full** school days. The program is open to all students in **Grades K-8** beginning on Tuesday, August 25, 2015. Sessions will not meet on early dismissal days.

**Times:** Beginning at 7:00 a.m for before care and after care from 3:00 - 5:30 p.m.

**Location: Before Care:** Gym; uses gym entrance. **After Care:** The double classroom Kindergarten room; scheduled outdoor playtime; (weather permitting) and gym as available.

**Staff:** The aftercare program will be staffed by a fully-certified teacher and one teacher assistant depending on the number of children enrolled.

**Mrs. Goy will be coordinating the after care program, Mrs. Sheehan will be supervising before care in the gym.**

**Cost:** There will be a \$20.00 Family registration fee. The daily cost will be \$5.00 per hour per child. (\$1.25 every 15 minutes) A time clock will be used to record exit time for aftercare.

**Program Use:** Each Monday we ask that you send back the pink form which indicates the days your child will be with us that week.

**May I use the program occasionally? If something comes up, may I call school to have my child use the After School Care Program?**

As a courtesy to our families, you will have the option to register your children for the program even if you do not intend to use it regularly.

Paperwork of authorization would need to be completed and a \$20.00 registration fee would need to be paid at the beginning of the year.

Please phone the school office as soon as you determine that you need this service. We would then be authorized to keep your child.

**What kinds of activities would be included for after care?**

The children will begin with snack time (snack and beverage will be provided). There will be game time, homework help time, outdoor time (weather permitting) or gym time, as available. We also have many books, toys and a DVD/VCR T.V. for the after school care room. There will be occasional crafts and holiday activities. Mrs. Goy promises to provide a very safe and enjoyable after school program.

**Pick Up:** Children will be picked up by way of the **East Lot Doors** (the same doors the preschool children use to exit). There will be a doorbell that rings directly into the extended care classroom.

**Late Fee:** Our staff needs **to be assured that their day will end promptly at 5:30.** A late fee will be charged automatically at the rate of \$1.00 per minute.

**We will need to know who is authorized to pick up your child each day. Please inform Mrs. Goy who that person might be.**

- **The children are welcome to bring gym shoes if they would be more comfortable. They can change shoes after school.**
- **Don't forget to dress for the weather. We are looking forward to some outdoor playtime each day.**